

# PROSPECTUS

2026

# TABLE OF CONTENTS

	<b>PAGE</b>
<b>INTRODUCTION:</b>	
Message from the Principal .....	5
School Calendar for 2026 .....	6
Our Statement of Purpose .....	7
Our Vision Statement .....	7
School Profile .....	8
Administration & Teaching Staff for 2026.....	9
<b>OUR SCHOOL ORGANISATION:</b>	
School Hours/Routines .....	12
Arrival at and Departure from School.....	12
Leaving School Grounds .....	12
Visitors & Volunteers to our School .....	13
Exemption from Class Activities.....	13
Monies/Notes to school .....	13
Lost Property.....	13
Emergency Evacuation / Lockdown.....	13
<b>OUR CURRICULUM:</b>	
Key Learning Areas .....	14
Specialist Lessons.....	14
Homework.....	15
Online Enrichment Programs.....	15
<b>ASSESSMENTS &amp; REPORTING:</b>	
Assessment .....	16
Reporting.....	17
Systemic Testing (NAPLAN).....	17
<b>CURRICULUM ENHANCEMENT:</b>	
Extension Programs .....	18
Student Services .....	18
Inclusion Hub.....	19
Guidance Officer .....	19
Student Council .....	20
Student Leaders .....	20
Religious Instruction .....	21
Excursions & Incursions .....	21
Outdoor Education .....	21
After School Extra Curricular .....	21
<b>Music Program</b>	
Overview .....	22
Choral Program .....	22
Instrumental Program – Recruitment .....	22
Music Information Evening .....	23
Instrumental Contribution.....	23
Music Uniform .....	23
Instrumental Lessons .....	23
Instrumental Practice.....	23
Attendance .....	23

<b>Performing Arts Program</b>	
Musical .....	24
Talent Quest.....	24
<b>Sports Program:</b>	
Sports Houses .....	25
Sports Competitions .....	25
Inter & Intra School Sports.....	25
<b>COMMUNICATION:</b>	
Teacher/Parent Liaison .....	26
eNews .....	26
School Assemblies .....	26
<b>RECORD KEEPING:</b>	
Student Personal Record.....	27
QParents .....	27
Custody – Parental Access.....	27
Recording Absences .....	27
<b>HEALTH &amp; SAFETY:</b>	
Sickness.....	28
Accidents/Illnesses at School .....	28
Administration of Medication.....	28
Compulsory Exclusion from School .....	29
School Dental Health Service .....	31
Smoking on School Grounds .....	31
Sun Smart .....	31
<b>CONTRIBUTIONS:</b>	
Incursions /Excursions and Camps.....	32
Student Resource Scheme .....	32
Prep and Year One Resource Scheme.....	32
Music Resource Scheme.....	32
Book & Stationery Requirements.....	32
<b>TRANSPORT &amp; SAFETY:</b>	
Bicycle / Scooter Safety.....	33
Bus Services .....	33
School Crossings .....	33
Parking .....	33
Drop off Zone .....	34
<b>SCHOOL FACILITIES:</b>	
Use of Facilities .....	35
School Map .....	35
Sports Facilities .....	35
Library .....	36
Rainforest .....	36
Music Room .....	36
School Hall .....	36
Performing Arts Centre.....	36
New Buildings.....	37

<b>OUR SCHOOL RULES:</b>	
Our Code of Behaviour .....	38
Our School Beliefs about Behaviour & Learning .....	38
Our Four School Rules .....	38
School Creed.....	38
Reporting Incidences & Bullying .....	39
Cyber-Bullying .....	39
<b>BEFORE &amp; AFTER SCHOOL CARE:</b>	
Sunnybank Hills After School Care.....	40
<b>OUR P&amp;C ASSOCIATION:</b>	
Overview .....	40
Why is it Important to have a P&C Committee? .....	40
P&C Monthly Meetings .....	41
Parent Liaison Officer .....	41
The Uniform Shop .....	41
The Tuckshop.....	41
Coffee Shop .....	42
Fundraising .....	42
Multifest – Our School Fete .....	42
<b>OUR SCHOOL POLICIES:</b>	
<b>Overview of School Policies</b> .....	43

# Message from the Principal...

Dear Parents,

A warm welcome to the Sunnybank Hills State School community. Congratulations on your choice of school. This is a great school, harmonising high quality education with a sense of true school community spirit. We are confident that we can, with your support, provide the best possible education for your child. This is embodied in our school motto "*Strive for Knowledge*".

At Sunnybank Hills we have built a reputation as a caring school with excellent educational opportunities, including a quality curriculum, high behaviour standards and promoting life long learning challenges.

Our children learn in a supportive and positive environment always being encouraged to strive to do their best both individually and as part of a team.

We believe the *LAW* of every classroom in our school has every child experiencing:

*Love and Laughter*  
*Achievement and a real sense of*  
*Worth*

We have prepared this package to help you explore the opportunities and the organisation of Sunnybank Hills. In this Prospectus you will find information that pertains to our curriculum, extra-curricular opportunities and details of our daily organisation and procedures. You will also find details on a variety of our school policies. If you are enrolling as a new member of our community, you will be required as parents and students to sign an Enrolment Agreement. This is due to the 2006 Education Act requiring parents enrolling at any state school to be informed of a number of mandatory school policies relating to enrolment.

Policies that you will need to peruse include:

- \* Code of Behaviour
- \* Student Dress Code
- \* Homework Policy
- \* Religions Instruction in State Schools
- \* Student Use of Mobile Phones & Electronic Equipment
- \* Student Usage of Intranet & Internet
- \* Consent to use Material, Image, Recording or Name
- \* Making a Complaint

Please feel free to discuss any questions in relation to these policies with our Administration Team.

At Sunnybank Hills State School we welcome parents to be actively involved in their child's education and school life. So please feel free to become involved during your child's primary school years as this is the foundation to their educational future. I look forward to personally meeting and working with you and your children as they begin their journey through our school.

**Mr Geoff Mill, Principal**



# School Calendar for 2026...

## SEMESTER 1

**Term 1 – Tuesday 27 January to Thursday 2 April (10 weeks)**

Easter Vacation – Friday 3 April to Monday 19 April

**Term 2 – Monday 20 April to Friday 26 June (10 weeks)**

June / July Vacation – Saturday 27 June to Sunday 12 July

## SEMESTER 2

**Term 3 – Monday 13 July to Friday 18 September (10 weeks)**

September / October Vacation – Saturday 19 September to Monday 5 October

**Term 4 – Tuesday 6 October to Friday 11 December (10 weeks)**

Christmas Holidays – Saturday 12 December to Wednesday 27 January

## Pupil Free Days 2026

Friday September 4

## Public Holidays

Monday 26 January – Australia Day

Friday 03 April – Good Friday

Monday 06 April – Easter Monday

Monday 4 May – Labour Day

Wednesday 12 August – RNA Show Day

Monday 5 October – King's Birthday

## Return to School – 2027

Wednesday January 27

# Our Statement of Purpose...

At Sunnybank Hills State School, we strive to provide a responsive curriculum to assist every child to maximise their potential.

This is achieved through a close and open partnership between parents and staff, in collaboration with a supportive and caring school community.

# Our Vision Statement...

It is our vision for Sunnybank Hills to incorporate the following:

- **Excellence** - the development of literacy and numeracy is a priority for interaction in a global community
- **Inclusiveness** - the inclusiveness of diverse cultures to develop cross cultural awareness
- **Participation** – productive partnerships between parents and teachers maximise opportunities for students
- **Accountability** – a high quality learning agenda provides system-supported learning and development for staff
- **Safety** - social skills development supports children's ability to become active and reflective citizens



# Our School Profile...

Sunnybank Hills was opened in 1979 with several hundred students. We cater for students from Prep to Year 6 and teach in a year level format. We have a strict enrolment management policy to manage student numbers in our school to accommodate families who live in our catchment area. Our projected enrolment numbers for 2026 are for about 1680 students and we continue to assess the best use of our facilities and resources.

We aim to keep class numbers at or below the recommended 25 students in Prep to Year 3, and 28 for Years 4 to 6. At Sunnybank Hills, teachers work in year level teams to ensure continuity of experiences, curriculum and assessment. Sometimes we do need to form a composite class of two-year levels. In this case, parents are consulted. Children selected for composite classes are usually higher achieving and often independent students capable of completing extension activities.

We are extremely proud of the multi-cultural nature of our school community. Our student population consists of about 54 cultures that all work and play together very well. Students who have English as an alternative dialect (EALD) with an identified need are provided with support from our EALD staff.

As a school, our academic results are of a very high standard. Our students are constantly encouraged to enter national and state-wide academic competitions with many obtaining High Distinctions and Distinctions. More information regarding these results can be found on our website.

Extra-curricular options are offered to students in music, sport, chess, performing arts, dance and drama. In all extra-curricular activities, we believe that participation and commitment are important factors.

Sunnybank Hills State School is an Independent Public School that offers a very high standard of educational, technological, musical and sporting programs. This coincides with a very supportive teaching and administrative staff and a friendly community spirit that values and supports the work of day-to-day school life.

# SUNNYBANK HILLS STATE SCHOOL STAFF 2026

## LEADERSHIP TEAM

Geoff Mill	Principal
Yvette Cawley	Deputy Principal - Curriculum
Janice Woodforth	Deputy Principal – Prep & Year 1
Melissa Trembath	Deputy Principal – Years 2 & 3
Karen Stoyko	Deputy Principal – Year 4
Eleni Birbilis	Deputy Principal – Years 5 & 6
Kaye Dalus	Deputy Principal - Inclusion

## ADMINISTRATION

Carol Swee	Business Manager
Tracey Nicol	Business Manager
Monica Keogh	Enrolments Officer
Kim Duane	Admin Officer
Liz Geake	Admin Officer
Samantha Norlander	Admin Officer
Mandy Reid	Admin Officer

## STUDENT WELLBEING

Tony Harker	Guidance Officer
Amelia Ricchetti	Speech Pathologist
Tia Wang	Social Worker
Kurt McKeown/Lisa Deutrom	Wellbeing & Behaviour Support

## SPECIALIST TEACHERS

Music	Dorene Carter	Instrumental	Robyn Forshaw (Brass)
	Fiona Allen-Ankins		Helen Lowe (Perc/Woodwind)
	Katie Simmons		Anya Tang (Strings)
LOTE	Sandy Hsu		
Inclusion	Ivan Manimtim	EALD	Lisa Abell
	Daniel Montoya		Winnie Kwan
	Chloe Staples		Angela Tsai
	Jane Stoykovic		Thing Ping Yin
PE	Nicole Lemon		
	Katy Milleskie		
	Ben Romyn		

## SUPPORT TEACHERS

Literacy and Numeracy	Louise Robinson (Coach)	Non Contact Time	Amanda Chiang
	Jess Kashanchi		Justine Newcombe
	Louise Moore		Lauryn Horne
	Sharon Lawson		Hayley Marchant
	Natalie Grafton		Courtney Rosenberg
	Ann-Maree Reberger		Allan Joseph
IRT	Vicki Bain	IRT	Stephanie Pantelas
	Hayley Mrchant		Sharon Payne
	Andrea Newell		Sophie Stubblety-Cook
	Christine Nutt	DRT	Jeremy Fischer / Leanne Lincoln

## P & C STAFF

Liaison Officer	Jo Psaros	Tuckshop	Debbie Burns
Uniform Shop	Maria Corias	Coffee Shop	Tracy McGahan
SHAC	Fiona Scott		

CLASSROOM TEACHERS			
6A	Kate Lawson	3D	Jess Daly
6C	Rich Munkacsi	3E	Ellen Chelepy
6G	Greg Abell	3K	Karen Lay
6H	Robert Ho	3M	Geetha Maharaj
6K	Mick Klisanin	3P	Pam Mackenzie
6L	Kate Langley	3R	Anthony Ries
6M	Monica Leigh	3S	Sammi Cumberlidge
6P	Nikki Papas	3Z	Zainab Latif
6R	Sharon Ratz		
6S	Katrina Savage	2A	Belinda Francis
6T	Somer Thackwell	2B	Courtney Brennan
		2C	Madlin Clarke
5A	Damien Daly	2F	Katrina Flint/Shelley Hobson
5E	Daniel Ayres	2J	Claudia Joliffe
5F	Anita Fitzpatrick	2M	Montana Matherson
5H	Katie Hosie	2R	Georgia Ratz
5J	Kathy Johnstone	2S	Joshua Smith
5K	Kristy Nash	2T	Emma Tran/Jess McNally
5L	Megan Lancaster/ Ann-Marie Reberger	2W	Laura Whelan
5N	Nicole Hubka		
5R	Jordyn Ryan	1B	Emma Bebendorf
5Y	Rebecca Young	1C	Elleni Curtis/Angela Tsai
		1E	Emma King
4D	Stacey Davies	1K	Emma Kelly
4F	Freda Drake	1M	Michelle Mullins/Stacey Freeman
4H	Kathy Hajdu	1R	Rebecca Cousin
4K	Karen Smith	1T	Tayla Burbery
4L	Katherine Lobb	1W	Emma Weiman
4M	Caitlin McArdle	1Z	Zoe Benstead
4N	Anna Ng		
4R	Leisa Rowe	Prep Blue	Fiona Paech/Nikki Wood
4V	Lauren Vidler	Prep Green	Marina Weir
4W	Karen Whelan	Prep Orange	Belinda Robertson
		Prep Pink	Alana Gibson
3A	Rachel Lane	Prep Purple	Alicia R/Nikki Wood
3B	Jasmine Bourke	Prep Red	Georgia Elvin
3C	Rebecca Carpenter/ Courtney Rosenberg	Prep Teal	Sue Webb
		Prep Yellow	Caitlin Kalapac
SUPPORT STAFF			
IT Support	Peter Spethman	Cleaners	Filomena McCarthy
Facilities Officers	Sean Morris		Zorenda Rigby
	Darren Maidens		William Rojas
	Jamie McDonald		Mark Rowley
Cleaners	Joan Angove		Jurenda Smith
	Julie Hanley		Elena Yates
	Grace Logue		Charlie Yvanoff

## TEACHER AIDES

Prep	Melissa Anderson	Years 1 - 6	Heidi Boggs
	Kim Bourke		Melissa Bridge
	Michelle Charlton		Paula Colombano
	Louisa McDonald		Mary Hamilton
	Andrea Payne		Elizabeth Hussain
	Sharlene Seeto		Pam Kaur
	Rie Sorokoput		Monika Khanna
	Emi Utsumi		Tracy McGahan
	Bella Xu		Shelley Millar
			Sonya Millington
			Karen Russell
			Debbie Shea
			Yuko Tajima
	Jenny Tong		
	Jane Watson		
	Vicki Martin		
Library	Sumie Cunningham	EALD	Sarah Jung
Inclusion & Wellbeing	Nadine Gibbons		Sue Lee
	Shirley Wright		Lin Liu
	Rachael Ware		

# Our School Organisation...

## School Hours / Routine

### Monday to Friday

8:50am	First Bell
9:00am	Morning Session
11:00am	Lunch
11:45am	Middle Session
1:15pm	Afternoon Tea
1:45pm	Afternoon Session
3:00pm	Dismissal



## Arrival at and Departure from School

School commences each day at 8:50am. The first bell rings at 8:50am. Students must be at school by this time to allow them to settle and prepare for the day's lessons. Students arriving late for school (after 9:00am) **must report to the school office to collect a late slip** before proceeding to class.

We ask that parents do not deliver any children to school before 8:00am unless attending prearranged rehearsals or practices. Students arriving before 8:15am must assemble in the Tuckshop undercover area and wait for the 8:15am bell which signals they may proceed to their classroom area. This is for your child's own safety.

Prep students can be dropped off at their class at 8:45am or left in the Prep waiting area from 8:30am. Prep students are walked to the gate in the afternoons.

**For safety reasons, the play equipment areas and ovals are out of bounds before and after school.** Handball is the only approved ball game before school.

With school finishing at 3pm, it is reasonable to expect with traffic clearing that all students are collected by 3.20pm. On rare occasions, if not collected by this time, then parents should phone the office and students wait in the Administration building from 3.30pm. Any child still on school premises after 3.30 pm must proceed to and wait in the Administration Office.

## Leaving School Grounds

Children are not permitted to leave the school grounds during school hours without permission of the Principal or Deputy Principal. Parents/caregivers must collect children from the school office and sign the departure register. On return, your child must be signed in again by a parent or guardian at the school office. Please understand we must follow this procedure for your child's safety so that we can account for all students at all times.

Parents/caregivers are not permitted on school grounds during school hours unless volunteering. Please sign in at the front office and obtain a visitor label.

It is not appropriate to request children for an early departure after 2:40pm.

## Visitors & Volunteers to our School

Our school is very grateful for all its volunteer helpers. All visitors to the school are asked to sign the register in the administration office. This is for student safety and insurance purposes. We ask for classroom, tuckshop and uniform shop volunteers to sign registers located in the rooms where they are assisting.

## Exemption from Class Activities

On rare occasions a parent may request that a child be exempt from school activities such as Physical Education or sport activities as these may seriously affect the child's health. A note must be provided to the child's teacher stating the length of time that this exception is to be effective. Often this should be accompanied with a medical certificate.

Any parent wishing for their child/ren not to participate in Religious Instruction lessons needs to fill in the withdrawal from Religious Instruction section on RIS form on our website.

## Monies / Notes to School

All notes, permission slips and money are to be given to your child's classroom teacher on arrival to school. Eftpos payments can also be made in person at the school office Monday to Friday between 8.30am – 9.30am. For most school activities you will be emailed an invoice and it is **highly recommended that you pay via BPoint (online payment system), reducing money handling by staff.**

## Lost Property

Each week all articles of lost property found in the grounds and covered play areas are brought to the school office. Lost property baskets are located outside the front office – administration building. Any unclaimed belongings are sorted. Identifiable articles are returned to the relevant student via their class teacher, whilst unnamed articles are stored until the end of the term for possible claiming. After that, all unclaimed school items will be given to the Uniform Shop as second-hand clothes. Parents are expected to mark the child's name clearly on all belongings.

## Emergency Evacuation / Lock Down

Procedures have been adopted which promote either speedy evacuations of the buildings or lock down of buildings in cases of emergency. Regular practice is scheduled in these procedures. A siren is used as a warning for evacuation and an announcement given for a lock down. If in attendance at school during a drill or emergency procedure, all members of the school community must comply with directions provided by staff.



# Our Curriculum...

At Sunnybank Hills, we are committed to providing a curriculum that has intellectual rigor and encourages children to make links from the tangible to the abstract through real-life and life-like learning experiences.

Our children need to be challenged to be:

- Effective communicators across a wide variety of contexts now and into the future
- Moral and ethical global citizens who display a deep understanding of self and society
- Enthusiastic lifelong learners who are responsible when working independently and with others
- Confident and successful individuals with the ability to self-improve and be self-disciplined
- Efficient information seekers to gain, organise and utilise information from a variety of contexts
- Critical thinkers who use appropriate strategies to extend, create and adapt.

## Learning Areas

Our Curriculum is divided into the following Learning Areas: English, Maths, Science, HASS (Humanities & Social Sciences), The Arts (Media, Music, Visual Arts, Dance & Drama), LOTE (Languages other than English), Civics & Citizenship (from Year 3), Business & Economics (from Year 5), Technology and Health & Physical Education. Our programs are based on the Australian Curriculum version 9.0.

Literacy and Numeracy have great emphasis in our curriculum. We believe they are the basis for all future learning and are the priorities considered across all of the Learning Areas. Information and Communication Technologies (ICTs) are used extensively in our curriculum program delivery, communication and assessments. iPad allow access to programs, produce artefacts and demonstrate capability.

Our extended curriculum ensures a consistent approach to the teaching of concepts and a high degree of horizontal and vertical alignment through the school.

## Specialist Lessons

### **Music, Languages Other Than English (LOTE) and Physical Education**

These lessons are taught by our individual Specialist Teachers. Each year level receives at least 1 x 30-minute PE and 1 x 30 minute Music lesson per week.

Year 5 & 6 students receive at least 60 minutes tuition per week in Chinese, our Language other than English Program (LOTE).

At times additional support / non-contact time teachers may also deliver specialist lessons in Science / Health / HASS / The Arts.

## Swimming

Year 2 and 3 students are provided with swimming instruction and are bused to Runcorn pool. Professional swimming coaches are employed to work with groups of 7-10 students offering 'Learn to Swim' and extension activities. Lessons are conducted in an eight-day block in Term 4.

Parents are invoiced for the cost of this program which is at a very reasonable price.

## Library / Resource Centre

The resource centre is open 5 days a week.

Monday 8.30 - 3.15

Tuesday 8.30 - 3.00

Wednesday 8.30 - 3.15

Thursday 8.30 - 3.15

Friday 8.30 - 3.00

(These times may change due to meetings or other commitments)



Classes are provided the opportunity to borrow during class time on a weekly basis in the junior school and fortnightly in the upper school. As students' progress through the grades, an increasing number of items may be borrowed. Regular and prompt returns are required. Students may also access the Resource Centre during first break.

## Homework

Homework is an important aspect of the curriculum, and should always be a positive support to classroom learning. If homework is causing problems, then please discuss this with the teacher. The school's homework policy is available on the school website.

## Online Enrichment Programs

To complement our school curriculum, several online programs are utilised in our school. for example: Mangahigh, Writers Toolbox. This allows children the opportunity to extend learning and work at an individual pace through various online enrichment activities. As the activities are set at individual levels, this may also support homework programs. As these are commercial programs purchased through the school, fees are nominal.

## Mangahigh

This is an online mathematics program utilized from year 1 to year 6. It is accessible both at school and in the home setting. The mathematical concepts that are taught at school are reinforced through interactive games and challenges. This program can be individualised for optimal success.

## BYOD

BYOD stands for "Bring Your Own Device." BYOD is an initiative that encourages students who have a privately owned iPad to bring it to school. iPads are used for educational purposes to meet the learning needs of students under the direction of a teacher.

Every year an App List is provided. It is vital that these apps are kept up to date.

## Is the BYOD program mandatory for all year levels?

We encourage all children to take part, but the program is not mandatory. For the current grade 4, 5 and 6 students we understand that there is an expectation to take part in a laptop buy in program in most high schools and that this financial outlay may be too

much at this time. Students who choose not to bring in a device will have access to school owned iPads for some lessons during the week. Lessons are not reliant on iPads and can be completed in other ways. All classrooms have wireless access to the internet. iPads are used to provide differentiated learning activities to students. As a guide students would use their iPad to support their learning for up to 20% of the day.

iPads and other electronic devices such as smart watches, mobile phones are NOT to be used for parent contact. During the school day, any necessary parent contact comes through the school office / staff.

### **Keyboard / NAPLAN**

In 2026, students in Year 3 and 5 will complete the NAPLAN tests. The tests will be completed online using the student's own device or one loaned from the school. The tests require students to manipulate tools and compose brief or extended texts. Year 5 students must complete the writing component on their iPad.

Students can either use the virtual keyboard (already a function on the iPad) or an external blue-toothed keyboard to type text. While an external keyboard is recommended as it allows for a longer working screen. The choice remains with families based on their child's individual preference. Purchase of a blue-toothed keyboard is the responsibility of the parent.

Formal keyboarding lessons are not part of Sunnybank Hills School curriculum. Rather we focus on device familiarity and multiple opportunities to explore the functionality of their device. The research supports this approach.

## **Assessment & Reporting...**

### **Assessment**

At Sunnybank Hills State School teachers plan assessment as they plan the teaching and learning.

Teachers ensure that each semester's assessment:

- includes a range and balance of assessment instruments that are engaging and motivating
- provides evidence of student learning of the assessable elements of the Achievement Standard for each Learning Area taught within a semester e.g. reporting period
- provides a balanced coverage of the assessable elements of the Achievement Standard
- allows for the collection of evidence of student learning over time
- includes assessment items that have Marking Guides for year level moderation
- is used to provide feedback to students and teachers about learning.

At Sunnybank Hills State School – all assessments are front-ended with a clear line of sight to the end product. All units of work:

- identify curriculum intent
- identify assessable elements (Content Descriptors) within the Learning Area that are to be the focus of assessment (Moderate Focus Tool)
- select the type of assessment instrument that will best collect the required evidence
- develop the assessment task ensuring it provides evidence of the intended learning
- consider the standards that may be evident in the student work
- have a Marking Guide which identifies the criteria and standards statements

- differentiate the assessment tasks to accommodate a range of learning needs
- Our goal is to ensure that there is a range and balance of assessment instruments used across the semester. All elements of the Achievement Standard across all Learning Areas are covered over the reporting period.

When planning, teachers are encouraged to carefully select the most appropriate assessment strategies.

Suggestions include:

<ul style="list-style-type: none"> <li>• Anecdotal records/observations</li> <li>• Checklists</li> <li>• Cloze tests</li> <li>• Concept Maps</li> <li>• Essays/extended writing</li> <li>• Performances</li> </ul>	<ul style="list-style-type: none"> <li>• Exhibitions</li> <li>• Matching items tests</li> <li>• Multiple-choice tests</li> <li>• Pre and Post tests</li> <li>• Open-ended tasks (Constructed Response)</li> <li>• Short answer tests</li> </ul>	<ul style="list-style-type: none"> <li>• True – False Tests</li> <li>• Oral presentations</li> <li>• Portfolios</li> <li>• Projects</li> <li>• Self and peer assessment</li> <li>• etc</li> </ul>
--	---	---

## Reporting

Report cards are emailed in the last week of Term 2 and 4. It is essential the school has a current email address to ensure the electronic reports arrive. Parent/Teacher interviews are conducted twice a year at the end of Terms 1 and 3. This is a vital time for parents and teachers to discuss student's progress and to establish goals and support to ensure optimal learning.

## Systemic Testing

### National Assessment Program Literacy and Numeracy (NAPLAN)

Students in Years 3 and 5 sit the NAPLAN Tests in March over a two-week window. NAPLAN is completed online. Students will complete each of the tests on their device (excluding Year 3 Writing). NAPLAN has tailored test design which means students will encounter questions of varying difficulty dependent upon their responses. The tailored test is designed to give every student an optimal experience and allow more capable students to demonstrate higher levels of achievement.

Later in the year, parents receive a report detailing the students achievements in Reading, Writing, Conventions of Language and Numeracy.

Data from the tests is used extensively to inform curriculum review, planning process and monitoring of student progress.

In response to the improvement targets, Action Plans are developed with priorities for Professional Development and curriculum review.

# Curriculum Enhancement...

## Extension Programs

In every class at Sunnybank Hills State School there are gifted or high potential students. Students can be gifted and/or have potential in a range of areas including academic, arts and sports.

In the academic areas class teachers make adjustments to the curriculum in order to challenge and engage students. If students are showing exceptional academic achievement the school, in conjunction with parents, will explore options that best meet the individual needs of the child.

The school offers extra curricular activities including chess, and competitions eg. AMC & ICAS, that provide students with a breadth of intellectually challenging activities.

In The Arts, students may access the extensive Music Program. This provides students with the opportunities to express their musical talents through two programs; Choral and Instrumental Program.

Extra curricular activities in The Arts also may include the School Musical providing performance opportunities in dance, drama and singing.

Sunnybank Hills provides students with the opportunity to excel in a range of sports. Students who have high potential in the sporting realm have the opportunity to compete at a range of levels from intra-school to national competition. We consistently have a number of students represent at district, regional and state level in a range of sports.

## Student Services

- **Student Support**

At SHSS we cater for diverse learners; with a focus on improvement for EVERY student. Student needs may be identified through many of the following areas: academic; social-emotional/behaviour; acknowledged disability; EALD; gifted-talented.

To cater for the learning needs of ALL students, we use a continuum of support which aligns with NCCD (National Consistent Collection of Data) categories providing differentiated teaching to more focused and adjusted provisions. NCCD considers the impact of the students 'disability' and its required adjustments. Quality differentiation is described as supplementary; substantial; extensive and expensive plus levels. Every August, all schools across Australia submit data on the number of students at these levels of differentiation. This information also guides resourcing allocation from EQ.

A team approach is important to support students and teachers. DP Inclusions and Inclusion teachers; Guidance Officer; Speech Language Pathologist; Wellbeing Teacher and Social Worker. In addition, we have an EALD team who significantly support our new arrivals. Our teacher aides also support our teachers, students and programs.

Teachers and Support Staff are required to record student adjustments in their planning; recording various support provisions and plans along with goal progress. For students with highly individualised plans, goals are identified and progress recorded on report cards.

Our Student Services process is very active across the year. When an initial issue is identified, conversations with DP line manager and others is important in obtaining background information. If deemed appropriate after investigation and sometime enacting

strategies / support, a referral may take place to the Student Services team. Meetings are held weekly.

A team approach to student wellbeing is valued by the staff, students and parents. Addressing issues support students to be active and productively engaged in their learning.

- **Support**

Support teachers work within year level sector. These teachers support class teachers in the provision of programs to assist students who may experience difficulties or require additional extension in learning, particularly in the areas of literacy and numeracy. It is important that every child has a basic hearing and vision check to rule out any impact on their learning.

- **Speech Language Pathologist**

A Speech Language Pathologist consults with teachers regarding speech language needs of students. On occasions speech language assessments may be conducted with programs developed for children experiencing difficulties in speech language development

- **EAL/D Students**

An EAL/D learner describes students who are learning English as an additional language and / or dialect. Our rationale at Sunnybank Hills State School is that all children should be provided with the best opportunity to develop standard Australian English. The EAL/D program assists language and learning needs of EAL/D students.

The program fosters self-esteem through the development of English literacy and language proficiency. We have specialist teachers and teacher aides (some who are bilingual in Cantonese, Korean and Mandarin) support the EAL/D program. Our priority is to work with students who have recently arrived from overseas. On some occasions additional support may be provided to students to cope with the demands of the mainstream curriculum. Bilingual support and home liaison is also available to many EAL/D students.

For further information please contact a Deputy Principal.

- **Inclusion Hub**

Our Inclusion Team is lead by Kaye Dalus, Deputy Principal Inclusion. This inclusion team provides in class, specialist lesson, small group and individual support to students with identified needs. The team consists of 4 teachers and 3 teacher aides. The extended inclusion team also includes, the Guidance Officer, Well-being teacher, Speech Therapist and Social Worker.

The team work in conjunction with the class teacher, the year level Deputy Principal and advisory visiting teachers to plan and implement support for students to access the curriculum.

- **Advisory Visiting Teachers**

Advisory Visiting Teachers visit on a needs or request basis. These teachers support children who are hearing, visually or physically impaired. These teachers work in conjunction with class teachers or other specialists to assist children to access the curriculum.

- **Guidance Officer (GO)**

Mr Tony Harker works with the Leadership Team to respond to special needs in the school. To access support from the GO, a referral through our Student Services Committee or Deputy Principal. For emergency cases direct contact may be made to the GO.

Support may be offered through collaborative consultation, problem-solving, counselling, assessment and referral to out-of-school agencies. The GO will meet with carers to obtain consent and the sharing of vital information.

- **Social Worker**

Tia Wang works with us two days a week. She provides support to students and families so that they can flourish at school. A social worker may provide interventions for students with mild to moderate mental health concerns. These interventions may include case managers, assessment, counselling (family/individual) and group work. SW operates as part of wellbeing teams. A carer's consent will be required.

- **Wellbeing Support Team**

Additional support is provided to teachers, students and parents from our Wellbeing Teachers Mr Kurt McKeown and Ms Lisa Deutrom. They collaborate and consult with all stakeholders to address significant social-emotional behavioural concerns.

## **Student Council**

At Sunnybank Hills we believe in developing leadership in our students. Extra-curricular and in-class opportunities to develop leadership skills are offered to all students. Year 6 Student Councillors are elected on a yearly basis.

The Student Council is run by a senior teacher in conjunction with a Deputy Principal. This Student Council acts as a leadership team in the school by:

- Representing the students
- Communicating to classes
- Raising whole school issues for discussion and action
- Fundraising for Charities and the school facilities
- Assisting with the vision and management of the school
- Meeting regularly
- Supporting the management of recycling (paper, drink cartons and bottles)
- Running various clubs at break times for students to enjoy ie. crochet, paper planes, chess, wellbeing, football etc
- Assisting students at breaktimes in the playground.

Under the umbrella of Student Council, we have included our EcoMarines Ambassadors. These students will be the leadership group that encourages learners within the school community to assist with the positive influence of environmental changes or challenges with the school.

## **Student Leaders**

School Captains and Sport House Captains are elected by their peers from year 5. This is conducted at the end of Year 5 in readiness for the following year as Year 6 leaders.

Student leaders are also appointed as Music (bands, strings & choir) Captains.

Student leaders are expected to consistently demonstrate outstanding behaviour, show a positive attitude toward school and learning and a willingness to support other students and help other staff whenever necessary.

Student leaders are also trained as playground buddies to support all children during break times.

## Religious Instruction

Sunnybank Hills State School offers a 30-minute non-denominational religious instruction lesson to all students. Accredited volunteers from our local religious communities visit the school each Tuesday. Students of other religions are withdrawn from classrooms to participate in their chosen faith. Parents who do not want their children to participate in the religious instruction program should complete the withdrawal from Religious Instruction section on RIS form on our website.

## Excursions & Incursions

Each year level plans excursions and incursions which enhance the learning and teaching of the school curriculum. Specific information on year level events can be obtained from your child's teacher.

## Outdoor Education

At Sunnybank Hills we are committed to providing a program of Outdoor Education, from year 6. School camps provide a developmental sequence for increasing independence, improving social skills, enhancing team work, developing leadership and followship skills and engaging in physical and psychological outdoor challenges.



## After School & Break Time Extra Curricular & Sports Programs

From time to time opportunities arise for children to participate in extra programs on site. These are usually run by outside organisations that hire our facilities.

During 2025 these included: Ballet, Basketball Clinics, Badminton, AFL, Tennis, Taekwondo, Keyboard, Soccer, Cricket and Netball.

**Information is usually advertised via the school eNews or leaflet handouts.**

# Music Program

## Overview

For many people, music is an integral part of life. We believe all students can derive considerable fulfilment and enjoyment from music education – not only those who show a particular talent. The skills and concepts students acquire, as a result of their music education, should be of benefit to them not only in their schooling but also in the years beyond formal education.

Sunnybank Hills has one of the best programs in the state. All year levels receive a music lesson every week. This classroom music program aims to equip each child with skills and understandings which will help him/her to appreciate music and to participate in music making. Children are involved in a wide variety of activities from singing games and the playing of instruments, to composing and performing. Students in Years 4 to 6 are expected to have recorders and books at every lesson.

## Choral Program

At Sunnybank Hills we are very proud of our achievements in the Choral Program. Currently we have four choir groups:

- Senior Choir (Years 5 & 6)
- Junior Choirs (Years 3 & 4)
- Choirboys (Years 4 to 6)
- Year 2 Choir

There is an expectation and commitment required for children who join these groups. Many rehearsals begin before school at 8am. In addition, each group performs for school functions, music evenings, eisteddfods, festivals and special events that are held throughout the year during the day or evening.

For all performances, students are required to wear their formal school uniform.

## Instrumental Program – Recruitment: Strings and Concert Band

Instrumental Teachers visit weekly to conduct classes: Ms Tang for Strings, Ms Forshaw for Brass and Ms Lowe for Woodwind and Percussion, Mrs Rosewarne for Stage Band.

In **Year 2** we identify and audition students for a string instrument to commence in Year 3 – violin (own purchase), cello and double bass (school loan).

In **Year 3** we identify and audition students for a concert band instrument to commence in Year 4 – flute, clarinet, bass clarinet, alto saxophone, trumpet, french horn, trombone, baritone, euphonium, tuba, percussion.

This process involves gathering information and identifying students who have: -

- *enthusiasm to learn an instrument,*
- *consideration to school work – ability to leave the classroom and maintain/manage class learning,*
- *musical aptitude,*
- *students who are highly reliable, responsible and able to make our early morning rehearsals,*
- *families who can support their child,*

Every year our student population in a year level greatly outnumber the positions available for the Instrumental Program i.e. for year 2 is approximately 230 students and there are only 25 places for string tuition.

In Year 3 with approximately 230 students and 55 places for the band program. Letters will be sent home early in Term 3 for students identified through the audition process. The Strings and Multiprogram students continue through to year 6.

### **Music Information Evening**

During fourth term music staff invite parents of children who are entering our Instrumental Program to an Information Afternoon. At this evening we outline the expectations, the implementation and the costs of the program (ie purchasing of instruments).

### **Instrumental Contribution**

Each year parents contribute the following money to assist with the expense of running the program. Children who have school instruments on loan are asked to contribute \$150 and those with their own are asked to contribute \$50. This money covers the purchase of music, entry to competitions as well as instrumental repairs.

### **Music Uniform – Ensembles & Bands**

For performances, students are required to wear the formal school uniform, which includes plain black shoes (no white or colour).

### **Instrumental Lessons & Rehearsals**

Students attend one lesson per week. Students are released from class to attend their instrumental lesson which is usually in a group of 4-7 students. Rehearsals are usually before school (7.30am) and are compulsory for those in the program.

### **Instrumental Practice**

Students in this program are expected to practice 5 x 30 minutes every week. This is vital to a successful experience in learning a given instrument. Practice is monitored by teachers.

### **Instrumental Attendance & Performance**

It is compulsory for each student to attend timetabled lessons, instrumental group rehearsals and all performances. Students who will be absent must present a note or email from their parents as soon as possible, preferably before the rehearsal or event. If a student continues to be absent without explanation, parents will be contacted. Every year our ensembles perform both at school and music competitions and festivals. Dates are set for the year in our Calendar of Events which is continually updated in our enews.



## Performing Arts Program



### Musical

Every two years students from years 5 & 6 are offered the opportunity to audition for our school musical. This is an exciting time for the children who take part to learn lines, rehearse songs, understand stagecraft and ultimately perform to a packed auditorium for two evenings and a matinee. Students who participate, take on the commitment to lunch time and weekend rehearsals for 6 months ensuring a top quality performance in our Performing Arts Centre. This is a highlight of our Performing Arts calendar.

### Talent Quest

With the abundance of talent we have here at Sunnybank Hills State School, we thought the natural progression of this would be, to share it! Every alternate year to the musical, students who can sing, dance, act, deliver poetry, play an instrument or have some other special talent, are offered the opportunity to audition of Sunnybank Hills State School's "You've got Talent". This culminates in a grand final evening where students are excited to perform in our performing arts centre in front of a full audience of friends and relatives. This event gives the students the chance to channel their creative energy and allows them the experience of performing in front of a supportive audience.



# Sports Program

## Sports Houses

At Sunnybank Hills we have four houses named after Australian animals using Aboriginal words:

- Banjora (Blue) Koala
- Nurranja (Yellow) Kangaroo
- Biaga (Red) Eagle
- Pinyali (Green) Emu

Upon enrolment children are allocated a sports house with siblings kept in the same house. A coloured house sports shirt is purchased and worn every Thursday and on Sports Days.



## Sports Competitions

**Swimming:** Students who are interested in nominating to represent the school in a District competition submit independently timed trials to the school co-ordinator. The students who have a time under the qualification time, represent the school in the District Competition. From there successful swimmers may qualify to participate in Regional, State and National Titles.

**Cross Country:** Prep students incorporate the Cross Country into their Sports Day for Athletics. Years 1 to 6 have a Cross Country Competition in Term 2.

**Athletics:** Due to the size of the school, there are two Sports Days - Junior and Senior.

**Junior: for students in Years Prep, 1, 2 and 3.**

Junior sport days have an emphasis on participation. Junior Sports is a fun day with novelty events, games and sprint events, ensuring a great day for all.

**Senior: for students in Years 4, 5 and 6**

Senior Sports Day is usually preceded by a field events day where the children compete in High Jump, Long Jump and Shot-Put. On *Track Sports Day* the competition focuses on sprints (100/200m), 800m, as well as relays (shuttle) and ball games. In addition to the Tabloid Games & Athletics Shield, awards in the form of medals are presented to the Age Champion Athletes. Children who make the qualification in each event then go on to represent the school in the District Championships. Sunnybank Hills is very proud of the participation in this event in previous years.

## Inter & Intra School Sports

In addition to the athletics program and advanced games skills, Years 5 and 6 classes are offered numerous choices for Intra School Sport (conducted on school grounds) and Inter-School Sport (representing school and usually conducted at other venues).

Sunnybank Hills State School is a member of the Sunnybank District Sport Cluster. In Semester 1 is offered an inter-school competition in the sports of football (soccer boys & girls) and basketball. Semester 2 sports offered include volleyball, netball, and touch football. This competition is conducted in the form of 3 Gala Days per semester. These Gala Days are held on Fridays from 9am – 3pm. The cost of participating in an Inter School sport team covers transport, equipment, venue hire and in some sports First Aid.

# Communication...

## Teacher / Parent Liaison

Sunnybank Hills regards a close parent teacher/child relationship as essential to effective learning. Parents are encouraged to communicate regularly with classroom teachers at appropriate times. In this way a child's progress can be carefully monitored and any problems that may arise can be attended to promptly and rectified, before major difficulties develop. A child who is active and at ease in his/her environment will learn readily and progress effectively.

Teachers and parents are encouraged to communicate by email as a matter of convenience. This is a more informal and supportive forum for keeping in touch about class events, activities and celebrations. Teachers will notify you of their email address as well as establishing a class email contact list for parents wishing to be included. Whilst we encourage parents to regularly communicate with classroom teachers, we expect that parents will extend the courtesy of making an appointment in advance for detailed discussions.

## eNews – Electronic Newsletter

Sunnybank Hills State School offer you interactive, graphically rich, full colour electronic newsletters emailed direct to your email address. This service has now been operating successfully for a number of years and we have over 2500 subscribers.

As a parent / care taker of the school, you will be automatically subscribed to the school eNews. This is a vital form of communication that shares a great deal of information about activities and events.

## School Assemblies

On the last Wednesday of the month **School Assemblies** are held at 1:45pm for Junior School (Yrs 1, 2 & 3) and 2:20pm for Senior School (Yrs 4, 5 & 6). These assemblies are a wonderful school event where students are recognised for the academic, sporting and other extra curricular achievement. Often presentations are performed by recognised members of the community. Our school music program provides entertainment and the principal and staff members often conduct special information reviews. Parents and members of the school community are always welcome and are encouraged to attend.



# Record Keeping...

## Student Personal Records

The school keeps electronic and card records of students' names, addresses, telephone numbers etc ensuring the Administration can contact parents in the event of illness/accidents.

To ensure that these records are accurate, parents are asked to advise the school immediately in writing if any of these details change: -

1. Mailing and home address
2. Telephone numbers (home, work, mobile)
3. Family situation
4. Emergency contacts (other than parents)
5. Email address.

## Q Parents

Parents can register for Q Parents – an online portal that provides parents with secure access to their child's student details. Parent can use this portal to update attendance, student details, view and download report cards and invoices and make payments online. Contact the office for more information.

## Custody – Parental Access

If there are custody or parental access situations, copies of the legal documents should be given to the principal. All such documents are kept in a confidential file. Please note, without these legal documents we have no authorisation in granting or refusing access to child/ren during school hours. If there are alternative parenting / caregiver arrangements, details such as a calendar of rostered care arrangements should also be provided to the office.

## Recording Absences

Parents are requested to phone the **Absentee Phone Number on 3323 8303** before 9.30am, email the school office ([info@sunnybankhillsss.eq.edu.au](mailto:info@sunnybankhillsss.eq.edu.au)) to report/advise children's absences. Parents who have not advised why their child is absent will receive a text message. Please reply to the message or phone the absentee phone. This information is kept on school record. **Unexplained absences will appear on student's report cards.**

Please remember the Education Act requires all children between the ages of 6 and 15 to attend school each day unless there is a valid reason for absence. Days off for birthdays, visiting family, outings etc are not acceptable reasons for absence.

### EVERY DAY COUNTS.

Parents are required to complete an **Application for Exemption from Compulsory Schooling Form** when absence will be longer than 10 consecutive days. Forms are available from the school office and documentary evidence must be provided.

# Health and Safety...

## Sickness

Parents are requested to keep a child who is unwell at home. Notification of communicable diseases is advised so we can act accordingly to ensure the safest and healthiest environment for all. Please contact your child's teacher/school if your child is going to be absent from school. A medical certificate is required if your child is absent for more than three consecutive days. Refer to compulsory exclusion document following.

## Accidents/Illness at School

Whilst the care and protection of your child at school receives appropriate attention, accidents may still occur.

In the case of an accident or illness, only basic first aid can be administered. Parents will be contacted as soon as possible and advised of the circumstances, usually with the recommendation from the principal, that the child be collected and taken home. If there is a serious accident, an ambulance will be called to transport your child to hospital. Ensure your contact and emergency contact details are always correct.

## Administration of Medication

School staff accept responsibility to give medication to students during school hours, only when it is absolutely necessary and where all relevant documentation has been completed.

Recommended guidelines set by Education Queensland as follows:

Oral medication is to be given strictly in accordance with instructions supplied by the student's G.P. or specialist and a Consent to Administer Medication Form **needs to be completed annually**. All medication needs to be labelled, signed and stamped by a pharmacy under the direction of a G.P.

Students who are prescribed an EpiPen or asthma puffer must have an Action Plan completed by their G.P. or specialist **annually**.

Where a staff member is to administer long-term medication, the medication provided is required to be labelled by a pharmacist as per the doctor's instructions. The staff member cannot accept the instructions solely by the parent. The medication container needs to indicate **specific times** at which medication is to be administered as well as the **quantity** or dosage. **All medication must remain in original packaging.**

## COMPULSORY EXCLUSION FROM SCHOOL (Infection Control, Policy and Procedures for Education Queensland)

For your information the table of recommended minimum periods of exclusion from school for cases of and contact with infectious diseases. A contact means a child of school age living in the same residence as the patient.

Queensland Health



Information for a number of infectious conditions that may require exclusion of children from school, education and care services.  
Additional public health recommendations that apply to children and adults.  
To assist medical practitioners, schools, preschools and childcare facilities to meet the public health requirements<sup>1</sup> and recommendations.

\*Refers to contagious conditions as per the Public Health Regulation 2008.  
1. Observing the exclusion period meets the intent of the Public Health Act 2005 for a person to be non-infectious. See schedule 4 of the Public Health Regulation 2008 for a complete list of contagious conditions and their exclusion criteria.  
2. Doctors should notify the local Public Health Unit as soon as possible if children or staff are diagnosed with these conditions. Refer to page 2 for Public Health Unit contact details.

Condition	Person with the infection	Those in contact with the infected person (The definition of 'contact' will vary between diseases)
*Chickenpox (varicella)	<b>EXCLUDE</b> until all blisters have dried, and at least 5 days after the onset of symptoms. <sup>1</sup>	<b>EXCLUSION MAY APPLY</b> <b>EXCLUDE</b> non-immune pregnant women and any child with immune deficiency or receiving chemotherapy. Advise to seek urgent medical assessment. Contact your Public Health Unit for specialist advice. Also see Shingles information below.
Cold sores (herpes simplex)	<b>NOT EXCLUDED</b> if the person can maintain hygiene practices to minimise the risk of transmission. Young children unable to comply with good hygiene practices should be excluded while sores are weeping. Sores should be covered with a dressing where possible.	<b>NOT EXCLUDED</b>
Conjunctivitis	<b>EXCLUDE</b> until discharge from eyes has ceased unless a doctor has diagnosed non-infectious conjunctivitis.	<b>NOT EXCLUDED</b>
*COVID-19	<b>EXCLUDE</b> until symptoms have resolved, normally 5–7 days.	<b>NOT EXCLUDED</b>
Cytomegalovirus (CMV)	<b>NOT EXCLUDED</b> pregnant women should consult with their doctor.	<b>NOT EXCLUDED</b> pregnant women should consult with their doctor.
<b>Diarrhoea and/or Vomiting</b> <i>Including:</i> • amoebiasis • campylobacter • cryptosporidium • giardia • rotavirus • salmonella • *gastroenteritis <i>but excluding:</i> • *norovirus • shigellosis • toxin-producing forms of E.coli (STEC)	Exclusion periods may vary depending on the cause. <b>EXCLUDE</b> a single case until the person, has no symptoms <sup>1</sup> (includes vomiting if applicable), is feeling well and they have not had any loose bowel motions for at least 24 hours or if the person has confirmed norovirus exclude for at least 48 hours. <sup>1</sup> <b>EXCLUDE</b> all persons who prepare or serve food until they have not had any diarrhoea or vomiting for 48 hours. <b>NOTE:</b> If there are 2 or more cases with diarrhoea and/or vomiting in the same location, which may indicate a potential outbreak OR a single case in a food handler, notify your Public Health Unit. <b>Diarrhoea:</b> 3 or more loose stools or bowel movements in a 24 hour period that are different from normal and/or escapes a child's nappy.  See information below if norovirus is confirmed or considered likely as the cause of diarrhoea and vomiting.	<b>NOT EXCLUDED</b>
<b>See advice for these specific conditions below</b>		
*Enterovirus 71 (EV71 neurological disease)	<b>EXCLUDE</b> until written medical clearance is received confirming the virus is no longer present in the person's bowel motions. <sup>1</sup>	<b>NOT EXCLUDED</b>
Fungal infections of the skin and nails (ringworm/tinea)	<b>EXCLUDE</b> until the day after antifungal treatment has commenced. (No exclusion for thrush).	<b>NOT EXCLUDED</b>
Glandular fever (mononucleosis, Epstein-Barr virus)	<b>NOT EXCLUDED</b>	<b>NOT EXCLUDED</b>
*German measles (rubella) <sup>1</sup>	<b>EXCLUDE</b> for 4 days after the onset of rash <sup>1</sup> or until fully recovered, whichever is longer. Pregnant women should consult with their doctor.	<b>NOT EXCLUDED</b> pregnant women should consult with their doctor.
*Haemophilus influenzae type b (Hib)	<b>EXCLUDE</b> until the doctor confirms the person is not infectious and has completed 4 days of appropriate antibiotic treatment. <sup>1</sup> Contact your Public Health Unit for specialist advice.	<b>EXCLUSION MAY APPLY</b> Contact your Public Health Unit for specialist advice.
Hand, foot and mouth disease	<b>EXCLUDE</b> until all blisters have dried.	<b>NOT EXCLUDED</b>
Head lice	Exclusion is not necessary if effective treatment is commenced before next attendance day (i.e. the child does not need to be sent home immediately if head lice are detected).	<b>NOT EXCLUDED</b>
*Hepatitis A <sup>2</sup>	<b>EXCLUDE</b> until at least 7 days after the onset of jaundice; <sup>1</sup> OR for 2 weeks after onset of first symptoms, including dark urine if there is no jaundice. If a person is asymptomatic contact your Public Health Unit for Specialist advice.	<b>NOT EXCLUDED</b> Contact your Public Health Unit for specialist advice about vaccination or treatment for children and staff in the same room or group, children transferring to another centre and new enrolments.

November 2022



Condition	Person with the infection	Those in contact with the infected person*
Hepatitis B and C	<b>NOT EXCLUDED</b> cover open wounds with waterproof dressing.	<b>NOT EXCLUDED</b>
Hepatitis E	<b>EXCLUDE</b> until at least 2 weeks after the onset of jaundice.	<b>NOT EXCLUDED</b>
Human Immunodeficiency virus (HIV/AIDS)	<b>NOT EXCLUDED</b> cover open wounds with waterproof dressing.	<b>NOT EXCLUDED</b>
Influenza and influenza-like illness	<b>EXCLUDE</b> until symptoms have resolved, normally 5–7 days.	<b>NOT EXCLUDED</b>
*Measles <sup>2</sup>	<b>EXCLUDE</b> until the doctor confirms the person is not infectious but not earlier than 4 days after the onset of the rash. <sup>1</sup> Contact your Public Health Unit for specialist advice.	<b>EXCLUSION MAY APPLY</b> <b>NOT EXCLUDED</b> vaccinated or immune contacts. <b>EXCLUDE</b> immuno-compromised contacts (including those receiving chemotherapy) until 14 days after the appearance of the rash in the last case. <b>EXCLUDE</b> non- or incompletely vaccinated contacts, without evidence of immunity. Contact your Public Health Unit for specialist advice.
Meningitis (bacterial)	<b>EXCLUDE</b> until well and has received appropriate antibiotics.	<b>NOT EXCLUDED</b>
Meningitis (viral)	<b>EXCLUDE</b> until well.	<b>NOT EXCLUDED</b>
*Meningococcal infection <sup>3</sup>	<b>EXCLUDE</b> until the treating doctor confirms the child is not infectious and at least 24 hours of appropriate antibiotics have been completed. <sup>1</sup> Contact your Public Health Unit for specialist advice.	<b>NOT EXCLUDED</b> Contact your Public Health Unit for specialist advice about antibiotics and/or vaccination for close contacts.
Molluscum contagiosum	<b>NOT EXCLUDED</b>	<b>NOT EXCLUDED</b>
Mumps	<b>EXCLUDE</b> for 5 days after onset of swelling. Pregnant women should consult with their doctor.	<b>NOT EXCLUDED</b> pregnant women should consult with their doctor.
*Norovirus	<b>EXCLUDE</b> until no symptoms and no loose bowel motions for 48 hours. <sup>1</sup>	<b>NOT EXCLUDED</b>
Roseola, sixth disease	<b>NOT EXCLUDED</b>	<b>NOT EXCLUDED</b>
Scabies	<b>EXCLUDE</b> until the day after treatment has commenced.	<b>NOT EXCLUDED</b>
School sores (Impetigo)	<b>EXCLUDE</b> until 24 hours of appropriate antibiotics have been completed. Cover sores on exposed areas with a waterproof dressing until sores are dry, and encourage handwashing.	<b>NOT EXCLUDED</b>
Shiga toxin-producing E.coli (STEC)	<b>EXCLUDE</b> until diarrhoea has stopped and 2 samples have tested negative. Contact your Public Health Unit for specialist advice.	<b>EXCLUSION MAY APPLY</b> Contact your Public Health Unit for specialist advice.
Slapped cheek syndrome, fifth disease (parvovirus B19, erythema infectiosum)	<b>NOT EXCLUDED</b> pregnant women should consult with their doctor. <b>Note:</b> Children are contagious until 24 hours after the fever resolves. Rashes generally occur after the infectious period has passed.	<b>NOT EXCLUDED</b> pregnant women should consult with their doctor.
Shigellosis	<b>EXCLUDE</b> until there has been no diarrhoea or vomiting for 48 hours. Contact your Public Health Unit for specialist advice.	<b>EXCLUSION MAY APPLY</b> Contact your Public Health Unit for specialist advice.
Shingles (herpes zoster)	<b>EXCLUDE</b> all children until blisters have dried and crusted. <b>EXCLUDE</b> adults if blisters are unable to be covered. <b>NOT EXCLUDED</b> in adults if blisters can be covered with a waterproof dressing until they have dried.	<b>EXCLUSION MAY APPLY</b> Contact your Public Health Unit for specialist advice, including advice for pregnant women and any person who is immuno-compromised (including receiving chemotherapy).
Streptococcal sore throat (including scarlet fever)	<b>EXCLUDE</b> until 24 hours of appropriate antibiotics have been completed.	<b>NOT EXCLUDED</b>
*Tuberculosis (TB) <sup>2</sup>	<b>EXCLUDE</b> until written medical clearance is received from the relevant Tuberculosis Control Unit.	<b>NOT EXCLUDED</b>
*Typhoid <sup>2</sup> and paratyphoid fever <sup>2</sup>	<b>EXCLUDE</b> until appropriate antibiotics have been completed. <sup>1</sup> Stool sample clearance will be required, contact your Public Health Unit for specialist advice.	<b>EXCLUSION MAY APPLY</b> Contact your Public Health Unit for specialist advice.
*Whooping cough (pertussis) <sup>2</sup>	<b>EXCLUDE</b> until 5 days after starting appropriate antibiotics or for 21 days from onset of cough AND confirmed that they are not infectious. <sup>1</sup> Contact your Public Health Unit for specialist advice.	<b>EXCLUSION MAY APPLY</b> for contacts of an infected person. Contact your Public Health Unit for specialist advice regarding exclusion of non- or incompletely vaccinated contacts.
Worms	<b>EXCLUDE</b> until diarrhoea has stopped for 24 hours and treatment has occurred.	<b>NOT EXCLUDED</b>

This is an assistive tool, it is not intended to replace clinical assessment, management or judgment.

If you have any medical concerns, contact your healthcare provider or 13 HEALTH (13432584)

For further advice on the information within this poster, contact your nearest Public Health Unit via 13Health or at [www.health.qld.gov.au/system-governance/contact-us/contact-public-health-units](http://www.health.qld.gov.au/system-governance/contact-us/contact-public-health-units)

**Further information on recommendations:**

- Communicable Diseases Network Australia (CDNA) guidelines <https://www.health.gov.au/internet/main/publishing.nsf/Content/cdnasongs.htm>
- National Health and Medical Research Council publication: infectious diseases in early childhood and education and care services, 5th edition [www.nhmrc.gov.au/guidelines-publications/ch55](http://www.nhmrc.gov.au/guidelines-publications/ch55)
- Queensland Department of Health Communicable Disease Control Guidance <http://disease-control.health.qld.gov.au>



Use this QR Code to access a digital copy of this poster or visit [www.health.qld.gov.au/public-health/schools/prevention](http://www.health.qld.gov.au/public-health/schools/prevention)



## School Dental Health Service

Free dental care is available to all students in Prep through to year 10. To arrange an appointment or for more information, please contact the **Metro South Oral Health Hub on 1300 300 850**. Under the Child Dental Benefits Schedule, a parent or guardian is required to attend every dental appointment.

## Smoking on School Grounds

Smoking is not permitted in any building or on any part of the school grounds.

## Sun Smart

Sunnybank Hills State School is committed to providing a safe and healthy environment for all our students. We are fortunate to have plenty of natural shade from surrounding trees and have also provided shade cloth protection to many outside class areas. The children must follow **“Play in Covered Areas”** school policy. Our dress code includes broad brimmed hats as part of our school uniform. All students **must** wear hats in the playground. This P & C policy has arisen out of concern for the damage caused by the sun to the skin and also to ensure compliance with Education Queensland’s Sun Safe Policy.

At various times throughout the year, we have ‘Free Dress Days’. At all times the students dress must meet sun smart requirements and wear closed in sensible shoes.



# Contributions & Levies...

## Incursions / Excursions and Camps

From time-to-time educational excursions are organised to reinforce and enhance learning undertaken at school. For these excursions etc, students are expected to meet the cost of transport and admission fees. No student is permitted to participate without the written consent of parents. Detailed information is forwarded home at appropriate times throughout the year.

Our preferred payment option is on line via **BPoint** – thus avoiding students and teachers handling money. Eftpos facilities at the office are also available from 8am to 10am.

If forwarding cash payment please ensure that relevant permission slip and money is **enclosed in an envelope clearly marked** with:

- name of student
- class
- activity/excursion
- amount enclosed

Each class teacher collects the envelopes and forwards them on to the office for receipting. An official printed receipt is attached to the envelope and returned home via the student. Details of options are at the school office.

## Student Resource Scheme – Yr 2 – 6 \$65.00

Each year parents are asked to participate in the Student Resource Scheme. This resource fee provides students with printing of classroom activities, additional worksheets to supplement lessons other than textbooks, art supplies and Mathletics registration. An invoice will be sent home early in Term 1. If parents choose not to be part of the Student Resource Scheme a booklist detailing necessary resources and equipment will be sent home. These resources are to be supplied to the class.

## Prep & Year One Student Resource Scheme

Our Prep and Year 1 students do not have a book pack. At Sunnybank Hills we therefore charge \$130 per Prep student and \$150 per Year 1 per year for all requisites.

An invoice will be emailed and a note explaining the above is sent home early in term 1 via the class teacher. Payment can be made via BPoint as per link on invoice. Eftpos facilities at the office are also available from 8am to 10am.

## Music Resource Scheme

As part of The Sunnybank Hills State School Instrumental Music Program the following levies apply for students selected:

- Students with a loan instrument pay \$150
- Students who own an instrument pay \$50

## Book & Stationery Requirements

Back to school booklists for Years 2 - 6 are forwarded home with each student toward the end of each year. A prepaid system with home delivery is offered.

# Transport & Safety...

## Bicycle / Scooter Safety

Riding a bicycle on the roadway in conjunction with larger, much faster conveyances such as cars and trucks requires a high degree of skill, knowledge and maturity. Before allowing a child to ride his/her bicycle/scooter to school please consider the following carefully:

1. The wearing of an approved safety helmet.
2. The child's ability to manoeuvre and control his/her bicycle in traffic.
3. The safest route to take.

Bicycles and scooters are not to be ridden in the school grounds. Inside the grounds bikes and scooters are to be walked to and from the bicycle racks provided for them. These racks are located at front gate near the crossing and at Borella Road. For security reasons, children are advised to have locks. Bicycles and scooters should not be ridden along pathway immediately out the front of the school due to the congestion and movement of large numbers of people at the end of the school day.

## Bus Services

Brisbane City Council provides transport to and from the school. For bus routes and timetable please contact TransLink on 13 12 30 or visit their website [www.translink.com.au](http://www.translink.com.au).

## School Crossings

Persons trained and employed by the Department of Transport supervise the pedestrian crossings on Symons Road and Borella Road. These *Lollipop* supervisors are on duty from 8:15am to 9:00am and 2:45pm to 3:30pm.

Cars are not to be parked in the **NO STANDING** zones, as this obstructs the view of the supervisor.

Full co-operation of both parents and children is requested for the safety of all.

## Parking

Parents are **NOT** to park inside the school grounds. **The car parks and circular drive are for staff and childcare buses only.** Some arrangements are made for a few families with students who have particular needs. In the event of an emergency, we have to be able to get vehicles in and out of this area quickly. The driveway is also used for delivery vehicles to the school Tuckshop and Administration. Parents who park in the grounds are endangering the lives of our children. For safety reasons, we also ask that children do not use the staff car park gate for entering or leaving the school grounds.

Parking outside the school is available, but please note the restricted times.

## Drop Off Zone

**The 2 Minute Passenger Loading Zone (Drop Off Zone)** on Symons Road is for set down or pick up. For those in a hurry who wish to 'stop drop & go' or 'stop pick-up & go', the 2-minute zone is for your convenience. Here are a few notes to consider for proper use of the zone.

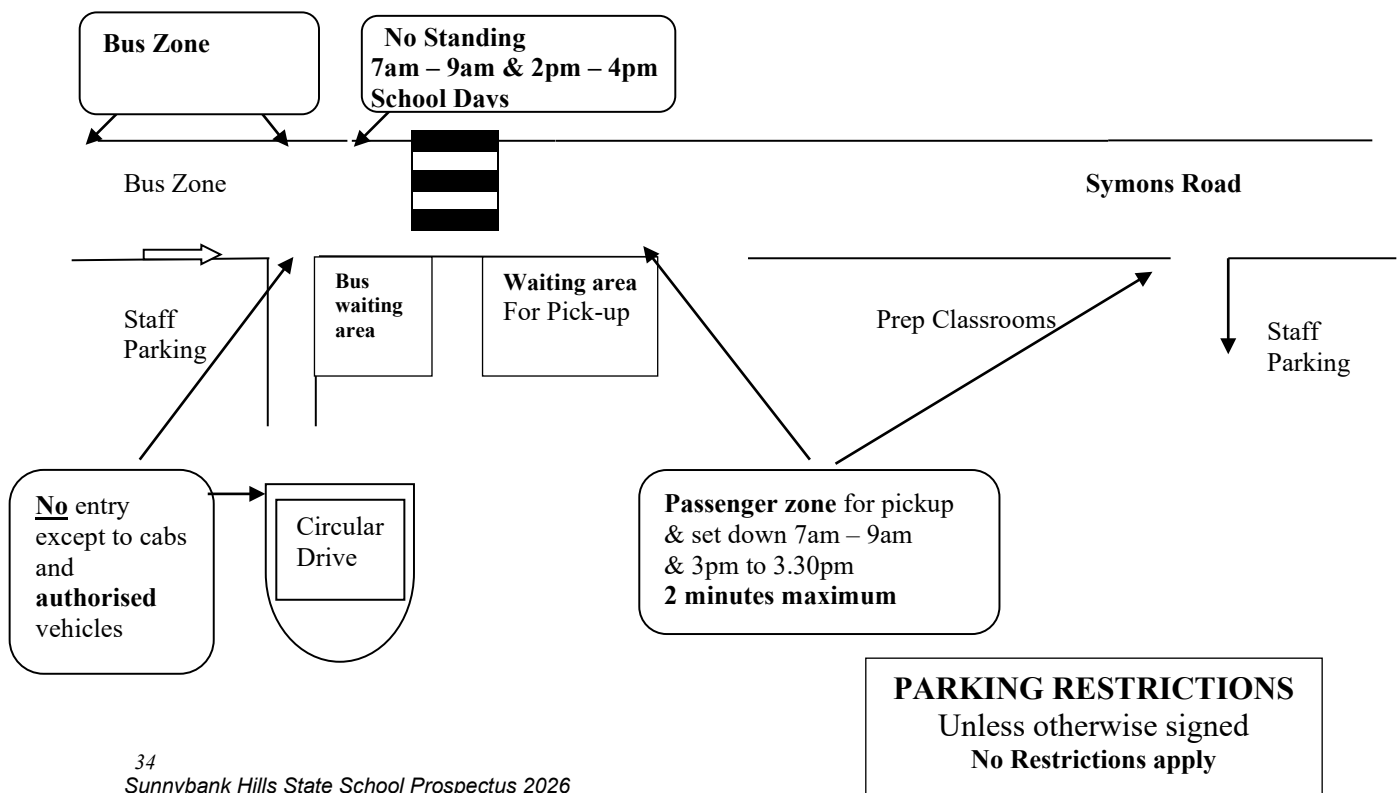
- Use the zone like a quick moving taxi rank.
- Drive slowly to the head of the line.
- Move forward as space becomes available.
- Load/Unload only at the head of the line.
- Driver is to stay in the car unless assisting loading of baggage and passengers.
- Do not park for more than 2 minutes during signed hours of operation. If others abuse the zone, don't follow their lead.
- **Do not leave the vehicle.** This is an offence during hours of operation.
- It is not advised to do U turns in this area.

### In the afternoon:

- Delay your arrival until after release time. **If you arrive early – do not park in the zone.**
- Talk to your children about waiting in the designated shelter near the head of the zone.
- Do not stay in the zone if your child has not arrived in the designated waiting area.
- Ensure your child is watching out for your arrival (ie not playing handball).
- Ensure passengers have secured seatbelts before driving off.
- **Never call children across the road.**
- **All students should be collected by 3.20pm.**

On very rare occasions, if not collected by this 3.20pm, then parents should phone the office and students wait in the Administration building from 3.30pm. **If children cannot be collected by 3.30pm parents are asked to make alternative after school care arrangements.**

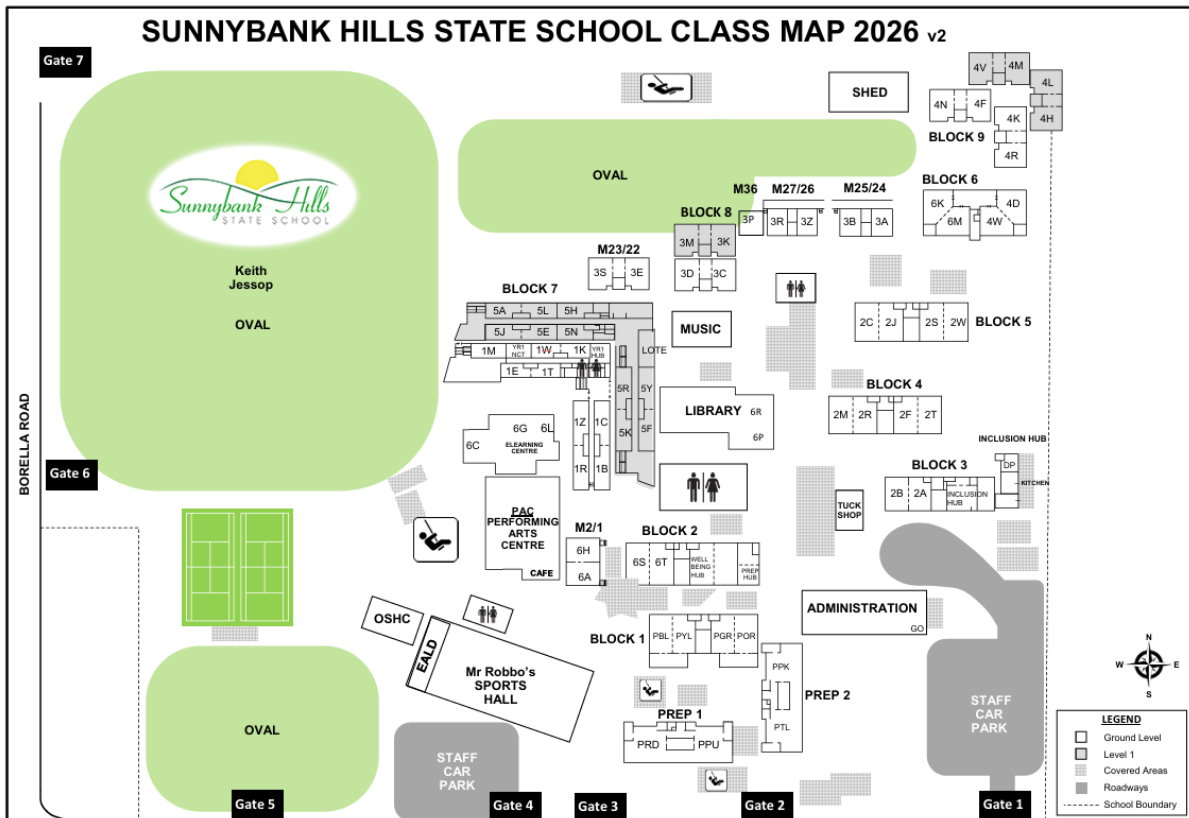
Please note the Parking and Drop Off Zone are constantly monitored by our local Police. Students are reminded to remain behind the school fence until your vehicle has stopped.



# School Facilities...

## Use of Facilities

No person is permitted on school property without the permission of the principal. We acknowledge that our school grounds are a community resource and like to see local people making use of our grounds for recreational and genuine purposes. If you would like to use one of our many school facilities out of school hours, please contact the school office to request permission from the principal.



## Sporting Facilities

At Sunnybank Hills State School we are very fortunate to have many great sporting facilities including:

- Fully equipped School Hall – used for all indoor sporting activities – basketball, volleyball, tennis, badminton, martial arts etc.
- 2 large sports ovals used for AFL, soccer, rugby league, rugby union, hockey, cross country and athletics.
- 2 x tennis courts
- 4 x playgrounds with some shade areas

The students are very fortunate to have large grassed areas with plenty of natural and constructed shade areas to play at break times.

## Library

Sunnybank Hills State School Library is a modern facility that boasts an extensive range of media for students to access to enhance their learning.

The Library aims to inspire our students to engage in the wide range of rich literature and information resources available to them in the 21<sup>st</sup> century.

Students and staff access the resources through the state of the art 'E-library' system which enables them to have information at their fingertips throughout the school campus.

The Library has a number of dedicated learning areas which classes can access when they require, for example, a science and technology focus, one-one computer access or research facilities.

## Rainforest

The rainforest is a very special environmental area of Sunnybank Hills State School. It is a beautiful and serene place of natural trees and wildlife. Generally, it is not a play area.

## Music Block

The music block consists of a classroom teaching space and two instrumental teaching rooms. The block also has storage facilities for instruments which are brought to school for lessons and rehearsals.

We have specialised Music Rooms at our school. These rooms are fully equipped with a variety of musical instruments which are lent to students on a per annum or longer period basis.

## School Hall

Our P&C Association has worked hard at Sunnybank Hills to build one of the best School Halls and Indoor Sports Stadiums in the area. It is fully equipped with a "state-of-the-art" removable stage and is utilised for a variety of school and sports programs. The school hall is widely used by the school and the local community. In 2006 the P&C added a large room extension to the school hall which is utilised for smaller groups. This area is fully air conditioned and equipped with the latest in computer and audio technology.

## Performing Arts Centre

In 2011 a Performing Arts Centre (PAC) was completed as part of the Building Education Revolution Project. This is a facility of high quality. It provides a state of the art venue to showcase our students' talents in music, dance and drama.





## Block 7

Block 7 opened in August 2020. It is the largest addition to classrooms since the school opened in 1979. It contains: 19 classrooms, 5 open learning areas and 1 flexible learning area.

## Block 8

Block 8 opened late 2022. It is a two-storey building which contains 4 classrooms.



## Block 9

Block 9 opened early 2023. It is a two-storey building which contains 8 classrooms.

# Our School Rules...

## How We Live, Work, Play & Learn Together:

### Our Code of Behaviour

All workplaces have rules or a code of behaviour. Schools are no different and at Sunnybank Hills we have developed a Code of Behaviour that underlies the way we work, play and learn together.

### Our School beliefs about behaviour and learning

We believe that our Code of Behaviour applies to all members of our school community. We believe that all students need to be **taught** about the behaviour code and the underlying habits of minds.

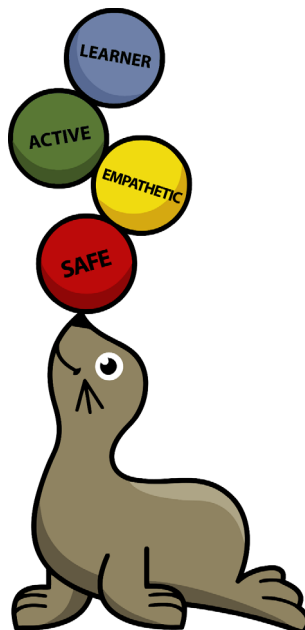
### The basis of our Behaviour Code is SEAL.

Our four school rules are:

- ✓ *Safe*
- ✓ *Empathetic*
- ✓ *Active*
- ✓ *Learners*

**Our school creed is:** At Sunnybank Hills we strive for knowledge by being safe and empathetic, active learners.

At Sunnybank Hills State School all students unpack the rules and Habits of Mind through a series of targeted lessons. Our students of the Month certificates recognise students demonstrating the habits/rules.



## Reporting Incidents and Bullying

Students are encouraged to report incidents that impact respect, rights and responsibilities. Bullying is not tolerated at Sunnybank Hills State School.

Reporting enables us to identify a problem so that we can then work toward a solution. Reporting is the responsibility of our entire school community including students, parents and staff.

Bullying is defined as the use of force, threat, or coercion to abuse, intimidate, or aggressively dominate others. The behaviour is repeated and habitual. The perception of an imbalance of social and / or physical power is what distinguishes **bullying** from conflict.

Without doubt, a school with over 1700 students, will present with many different personalities, development needs and cultural diversity. Thus at times there will be social conflict amongst students. These issues are proactively addressed by staff.

Reporting is a vital cog in the prevention of bullying and in breaking the cycle of bullying if it does occur.

## Cyber-Bullying

Sunnybank Hills State School is aware of the need to educate students about the risk associated with accessing the internet including social networks.

The school actively engages students in Cybersmart programs in order to minimise incidents of cyber-bullying. Internet access policies address issues of inappropriate internet usage including cyber-bullying.



# Before & After School Hour Care...

**Sunnybank Hills State School opened an onsite before and after school care centre at the beginning of 2016 – Sunnybank Hills After-School Care (SHAC)**

The service is operated by the P&C Association and caters for children from Prep to Year Six who are enrolled and attending school and is managed by Fiona Scott.

## **OPERATIONAL DETAILS**

<b>Session Type</b>	<b>Operation Hours</b>	<b>Fees per session</b> (less any relevant CCB/CCR)	<b>Inclusions</b>
Before School Care	6.30am to 8.50am	\$24.00 Prep \$22.97 Yrs 1 - 6	Breakfast
After School Care	3.00pm to 6.00pm	\$28.19 Prep \$27.14 Yrs 1 - 6	Afternoon Tea
Vacation Care	6.30am to 6.00pm	\$67.86	Breakfast and Afternoon Tea

## **FURTHER QUESTIONS**

For further information please do not hesitate to contact the SHAC Admin Team staff on

☎ 3323 8388, 0448 574 893, ✉ [admin@sunnhillssoshc.org](mailto:admin@sunnhillssoshc.org) or [www.theshac.org.au](http://www.theshac.org.au)

# Our P & C Association...

## **Overview**

Parental involvement in your child's education is greatly encouraged at Sunnybank Hills State School. During these early educational years, it is so important to be informed and involved in order to provide the best support for your child.

One way to stay in touch with your school is to be involved with the Parents & Citizens Association (i.e. P&C). All parents, guardians, carers and friends are most welcome to participate in the Association's endeavours which in return, have a major input in the life of your child and the workings of Sunnybank Hills State School.

## **Why is it important to have a P&C Committee?**

The State Government provides schools with grounds, buildings, wages and basic resources. Schools are funded based on student numbers. Your Parents & Citizens Association supplements these resources and provides items for students which are not normally supplied by the State Government. These include the building of the School Hall and extensions, extra shade areas around the school, additional resources such as technology (computers, electronic whiteboards and associated equipment), library resources, reading room books, playground and sporting equipment ... the list goes on. Money is raised through the Uniform Shop, Tuckshop, OSHC and the many fundraising ventures held throughout the year.

## **P&C Monthly Meetings**

We at Sunnybank Hills State School are very fortunate to have a strong and friendly P&C Committee. We are all Mums & Dads of the school (just like you) who love to be involved with our children's early childhood years and do it because we care about the school.

It's easy to be involved! All you need to do is join us at our friendly and relaxed P&C Meetings. The P&C usually meet on the **second Tuesday of each month** in the Staffroom at 6.30pm. General school improvement and matters of educational interest are discussed at these meetings. Members of the P&C are all parents who have a strong commitment to work together to help make this a wonderful school for all the children. New parents are warmly welcomed to the meetings and we are always ready to listen to fresh ideas, which can only benefit and enhance this fantastic school. Monthly meetings are always advertised in our eNews.

## **Parent Liaison Officer**

The P&C Committee employs a Parent Liaison Officer, Mrs Jo Psaros. Jo plays an active role in the school and the day to day general running of the P&C operations.

Jo is also heavily involved in organising all activities & issues related to creating "spirit" within the school as well as working with the parents. Jo supports our generous volunteers, parent groups, fundraising, public relations, newsletters and various events that happen within the school.

If you want to know something about Sunnybank Hills State School or perhaps how you can become involved, you are always welcome to see our friendly Parent Liaison Officer.

## **Uniform Shop**

This is managed by Mrs Maria Corias and supported by volunteer parent helpers. The shop stocks new and second-hand uniforms. The shop is open from 8.15am to 9.15am on Monday, Wednesday and Fridays and is located at the entrance to the School Hall. In addition, the Uniform Shop is open extra hours at the beginning of the new school year i.e. week prior to Term 1 commencing and during the first 2 weeks of school.

## **Tuckshop**

Our tuckshop is managed by Mrs Debbie Burns. The Tuckshop operates five days a week and is proud to be a strong member of the "Smart Choices – Healthy Food Act" introduced by the Queensland Government to help provide healthy breakfast, lunch & afternoon tea to our students at a reasonable cost.

SHSS Tuckshop has an "On-Line Tuckshop Ordering" system - Flexischools. This enables parents to order their child's lunches from home or from their mobile phone right up to 9am each morning. On-line ordering eliminates cash orders and ensures an easy, efficient way to order Tuckshop lunches. The orders are then collected by Tuckshop Monitors and delivered to the classrooms. Please note Prep Students are not allowed to order through the Tuckshop until Term 2. To register for the On-Line Tuckshop Ordering, please go to [flexischools.com.au](http://flexischools.com.au) or see the office for further information.

Tuckshop volunteers are required from 8.45am to 12 noon. Even an hour of your time is greatly appreciated. As an incentive we offer you morning tea, lunch and a car park in the school grounds. To involve yourself in the Tuckshop, is rewarding both to you and your child and all money raised goes back into the school community. If you can help, please contact Debbie in the Tuckshop or the School Office.

## Courtyard Café ... SHSS Coffee Shop!

How lucky we are at SHSS to have our very own Coffee Shop serving Merlo Coffee and other assorted hot drinks, as well as delicious homemade cakes and sweets. The Coffee Shop is managed by Tracy McGahan and her amazing volunteers. So please come on down to the Courtyard Café, located in the Performing Arts Courtyard. It's open for business every Wednesday & Friday from 7.45am to 9.00am – it's a great place to socialise and meet other parents and staff members.

## Fundraising

Fundraising is a very important part of school life, without it, many things which are taken for granted at state schools would simply not be there.

At Sunnybank Hills we are fortunate to have very dedicated families who constantly support our fundraising programs. Some of our fundraising events include:

Lapathon, Chocolate Drives, Mother's Day Stalls, Father's Day Stalls & Mutlifest.



## Multifest – Our School Festival

This is our biggest and best social celebration of the year. Our annual Multifest is usually held in October and provides wonderful spirit to our school and local community. Multifest is all about FOOD, RIDES, ENTERTAINMENT & FIREWORKS! An event not to be missed; it's our own little "School EKKA" only better! All the children, Mum's & Dad's look forward to it every year and every year it just gets bigger and better.

Multifest is the highlight of the SHSS social calendar.



# Our School Policies...

## Overview of School Policies of Sunnybank Hills

At our school we have a number of policies. Some are unique to our school and others comply with the Education Act which outlines policies for all Queensland Schools.

When parents enrol, they are required to sign agreements to a number of policies including an Enrolment Agreement.

For new and current families, a synopsis of these policies can be found on the school website:

***School Enrolment Management Plan***

***Enrolment Agreement***

***Student Dress Code***

***Homework Policy***

***Religious Instruction Policy***

***Students' Use of Mobile Phones and Electronic Equipment***

***Student usage of the Internet and Intranet***

***Consent to use Material, Image and recording of Name and media release consent form.***

***Procedures for making a complaint***

